

Bay Area Meeting Minutes

Sunday, January 4, 2026 | 4-4:54pm | Virtual Meeting

approved February 1, 2026

OPENING

Tony opened the virtual BA meeting at 4:04pm with the Serenity Prayer. Marguerite read the Tradition of the month; Donna, the Concept of the month.

ROLL CALL: *KEY: *Dual Role* 7 attendees: 7 voting

Clearwater ALT GSR, Sandy

Tarpon Springs GSR, Anna

*Bay ASR & Literature Rep, Tony

BA ALT-ASR, Marguerite

BA Treasurer, Rae

*BA Secretary & Guidelines Chair, Theresa

BA Outreach Chair, Donna

MOTION ON BA VOTING MEMBERS:

Members discussed the BA Guidelines which allow Committee Chairs to be voting members at Bay Area Meetings to encourage attendance and participation. The Guidelines were silent on the Literature Chair and Alt-ASR as voting members as an omission, not determination. Donna motioned, "The Alt-ASR has a vote on all BA conference calls." Theresa amended the motion to, "The Alt-ASR is a voting member at Bay Area meetings." Discussion. Sandy suggested adding the Literature Chair as a voting member. Theresa amended the amended her amended motion to read, "The Alt-ASR and the Literature Rep are voting members at Bay Area meetings. The motion was reread and vote taken. **The motion, "The Alt-ASR and the Literature Rep are voting members at Bay Area meetings" passed unanimously.**

MINUTES

Donna motioned to accept the December 7th BA Minutes; Marguerite seconded. Motion opened for discussion.

Motion to accept the December 7th, 2025 minutes carried unanimously.

REPORTS

• ASR Report

Tony stated that on Monday, January 5th at 1pm, the officers would be meeting at the Synovus Bank to change out signatures on the BA bank account. Members briefly discussed future 2026 BA meetings. Members were reminded that we voted on quarterly meetings on Sundays at 4pm which is detailed in the December 2025 BA minutes.

• Treasurer Reports

- a) Kevin, BA Alt Treasurer reported, "attached is the December 2025 treasurer's report. One deposit and the donation to the Region. I won't be able to make the meeting on Sunday. However, there is not a lot of activity for the month and the year to date has been discussed at each meeting. It looks like we have a buildup in inventory. Remember we purchase about \$1540 in January 2025 because we thought that the WSO was going to stop printing. However, sales of literature for 2025 are lower than previous years. On a cash basis, we have a loss for the YTD. However, I don't look at an inventory, so the negative does not represent a true loss but a buildup in inventory. Remember that these reports are done on a cash basis without inventory adjustments. Let me know if you have any questions."
- b) Rae, BA Treasurer, showed what she will be using for the BA Treasurer Report. BA members are amenable to a new look for BA Treasurer reports, but the Guidelines will need to be changed to allow for this. The Guidelines Committee will remove the treasurer report template and remove unused budget categories which the BA uses for the reports. In addition, in the December 2025 BA minutes, BA members agreed to, "that unused categories, Guidelines and Narateen, be removed from the 2026 Treasury/Budget reports and that the treasury reports will be quarterly reports instead of monthly reports." Some of the budget headings that were initially drafted in the new report were renamed, i.e. Outreach Income to Outreach Reserve since Outreach does not generate income but is a category that Outreach uses for purchases for Outreach. Zoom is part of the general category which can include fictitious name fees, checks, stamps and other "general" budget items.

- **Literature Report**

- a) Tony said the BA literature is in good supply. By years end, the Bay Area will have gone through most of our extra stock purchased when the Bay Area put in a big order in caution of WSO no longer printing literature.
- b) Sandy will catalog the literature the BA purchased for PAR and give it to Tony for resale.

- **Outreach Report**

- a) Donna, BA Outreach chair shared news that on TV, there are now Florida Recovery High Schools for teens that are addicted to drugs. Donna will be reaching out to the director of the Clearwater office for the local Florida Recovery High School to see if we can provide Nar-Anon literature for the loved ones of the students.
- b) Donna will be attending the January 7th meeting of ASAP Recovery Committee in Pasco County. She will ask about being able to speak to the members at a future coalition meeting about Nar-Anon.
- c) ECC8 registration link will be up within 24 hours on the FL Region website; followed by a link on the WSO website.
- d) ECC8 - The BA may be able to set up a table at ECC8 to sell Nar-Anon literature
- e) **Marguerite motioned to have Donna design and purchase a BA Nar-Anon banner for up to \$75. Theresa seconded. Motion passed unanimously.** BA Members discussed the need to add the Nar-Anon logo/visual identification of Nar-Anon in the banner if possible.
- f) The FL Region purchased 4 banners. The BA is requesting one banner to replace the banner that was lent to the FL Region and unreturned (unusable). Donna noted that the FL Region banner just says "Nar-Anon" and has no Nar-Anon logo or wording/images to help identify what Nar-Anon is.
- g) Donna has all outreach materials, displays and the Nar-Anon tablecloth. She does not have the BA tent or table. It is believed that Kevin has the table; Donna was unsure of the tent. Most events the table and tent are provided by the event organizers. Donna will check on tent and table.

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

- The next BAM is Sunday, February 1st at 4pm via ZOOM. Motion to adjourn was made by Donna, seconded by Marguerite. Motion carried unanimously. The meeting adjourned at 4:54pm.

Submitted by

Theresa, BA Secretary

approved 02/01/2026

Bay Area of FL Nar-Anon, Treasurer's Report

December 2025

Cash Checking Account

CURRENT PERIOD - 12/1/2025-12/31/2025			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$300.00		\$300.00
Non Seventh Tradition Funds	\$228.24		\$228.24
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$300.00		\$300.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$1,730.48	<u>-\$1,446.00</u>	\$284.48
Total	\$2,558.72	-\$1,446.00	\$1,112.72

Year-To-Date: 1/01 to 12/31/2025			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$189.67	\$110.33	\$300.00
Non Seventh Tradition Funds	\$376.68	<u>-\$148.44</u>	\$228.24
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$1,540.00	<u>-\$1,540.00</u>	\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00	\$150.00	\$300.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$0.00	\$284.48	\$284.48
Total	\$2,256.35	-\$1,143.63	\$1,112.72

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 12/1/2025-12/31/2025				
	Donations	Literature	NON 7TH Tradition	Total
Receipts				
Ongoing	\$0.00	\$54.00	\$0.00	\$54.00
Other				
Total	\$0.00	\$54.00	\$0.00	\$54.00
Disbursements				
Literature Purchases		\$0.00		\$0.00
Literature Shipping		\$0.00		\$0.00
Prudent Reserve				\$0.00
General Budget	\$0.00			\$0.00
Zoom Budget	\$0.00			\$0.00
Guidelines Budget				\$0.00
Narateen Budget				\$0.00
Outreach Budget	\$0.00	\$0.00		\$0.00
Donations to WSO	\$0.00			\$0.00
Donations to FL Region	\$1,500.00	\$0.00		\$1,500.00
Unbudgeted Expenditures	\$0.00		\$0.00	\$0.00
Subtotal Disbursements	<u>\$1,500.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,500.00</u>
Net Change	-\$1,500.00	\$54.00	\$0.00	-\$1,446.00

Year-To-Date: (1/1 - 12/31/2025)				
	Donations	Literature	NON 7TH Tradition	Total
Receipts				
Ongoing	\$3,548.31	\$886.10	\$0.00	\$4,434.41
Other				
Total	\$3,548.31	\$886.10	\$0.00	\$4,434.41
Disbursements				
Literature Purchases		\$1,570.80		\$1,570.80
Literature Shipping		\$378.60		\$378.60
Prudent Reserve				
General Budget	\$0.00			\$0.00
Zoom Budget	\$159.90			\$159.90
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$81.30	\$0.00		\$81.30
Donations to WSO	\$174.00			\$174.00
Donations to FL Region	\$3,065.00			\$3,065.00
Unbudgeted Expenditures	\$0.00		\$148.44	\$148.44
Subtotal Disbursements	<u>\$3,480.20</u>	<u>\$1,949.40</u>	<u>\$148.44</u>	<u>\$5,578.04</u>
Net Change	\$68.11	-\$1,063.30	-\$148.44	-\$1,143.63

Bay Area of FL Nar-Anon, Treasurer's Ledger

Activity Dates: 12-1- 12/31/25

Beginning Balance	\$2,558.72
Net Increase/ Decrease	-\$1,446.00
Ending Balance	\$1,112.72

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Non 7TH Tradition (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$2,558.72
12/8/25	Zelle	Florida Region of Nar-Anon	Donation					-\$1,500.00	\$1,058.72
12/26/25	Deposit	Tampa North	Donation	\$54.00					\$1,112.72
		ENDING BALANCE	TOTALS	\$54.00	\$0.00	\$0.00	\$0.00	-\$1,500.00	\$1,112.72

Balance Per Bank 1/3/2026	\$1,112.72
Add Outstanding deposit	\$0.00
less outstanding check	\$0.00
Bank account renconciled	\$1,112.72